Welcome to the Online Library Skills Tutorial
Getting Started

The Online Library is a service dedicated to providing online resources and professional support to students of the University of London's Distance learning community.

Search Summon, our state-of-the-art search engine

Search for books, e-books, journal articles and more....   Search

Advanced search

You can also browse our databases, e-books and the A-Z journals list. We are constantly adding new journals to the library, view our latest journals.

Study Programmes

Our study programme pages contain links to useful resources in one place.

Choose your study programme

http://onlinelibrary.london.ac.uk/

The Online Library Skills Tutorial Getting Started

In this tutorial we are going to look at:

◉ What is the Online Library?

◉ Why should you use it?

◉ What resources and services does it provide?

◉ How do you access it?

◉ Key databases for your course

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What is the Online Library?

◉ It is a library service that is: "Committed to supporting the information needs of the University of London's Distance Learning Community."

◉ Here you can use a wide range of resources and services similar to those available in a physical library.

http://onlinelibrary.london.ac.uk/

What is the Online Library?

- The library currently has a collection of over 97 million electronic items.

- The collection is also supplemented by a growing collection of e-books and inter library loans from the British library.

- If an essential reading is not available please contact the online library team at **onlinelibrary@london.ac.uk**

What is the Online Library?

- All online library e-books and e-journals are available 24/7 from a computer, laptop, tablet, or smart phone device equipped with an internet connection.

- Also available from 9am - 5pm (London time) is an enquiry desk which is staffed by professional librarians to offer you support and guidance on all library related matters.

onlinelibrary@london.ac.uk

What is the Online Library?

⦿ There is also an online, self help page with lots of resources to give you immediate help in finding and using the resources we provide.

> http://onlinelibrary.london.ac.uk/support

⦿ The Frequently Asked Questions will help answer some of the most common enquiries we receive.

> http://onlinelibrary.london.ac.uk/support/faqs

Why use the Online Library?

- To access high quality academic information sources that have been carefully selected to meet your programme's needs.

- To find the resources you need quickly which will save you valuable time and will enable you to hand in your work on time.

- To access diverse resources which will enable you to craft persuasive arguments for your exams and dissertation.

- To get help and support from information specialists.

- To develop key information literacy skills needed to survive in today's information world.

Key Online Library Resources and Services

DOCUMENT SUPPLY SERVICES

Document Supply Services

Resource Discovery Tools

Summon®
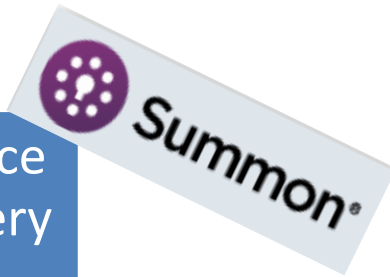
E-Books

VLeBOOKS

Enquiry Service

Enquiry Services

ABI/INFORM Global

Literature Searches

Databases

EBSCO HOST

Online Library

Library Skills Training

Cambridge Core

JSTOR

Welcome to the Online Library

"Committed to supporting the information needs of the University of London's distance learning community"

Accessing the Online Library

- Please note that all library databases are password protected to meet the licence requirements of the database provider.

- You can access everything in the Online Library using your Student Portal username and password, which you received when you completed your registration.

- If you are on a course run by SOAS, you need to access the Online Library using an Athens account. To request an Athens account, please complete this form:

  https://onlinelibrary.london.ac.uk/resources/register-athens

Accessing the Online Library

- ⦿ You can access Online Library resources from the Summon search results, or from your programme gateway.

- ⦿ Each programme has a dedicated Online Library gateway which contains a list of resources that are relevant to your course.

- ⦿ You can find it by going to the library home page, clicking on 'Study programme' at the top, and selecting your programme.

Key databases

⦿ ABI/INFORM Global

⦿ EBSCO

⦿ JSTOR

⦿ VLeBooks

ABI/Inform Global (Proquest)

⊙ ABI/INFORM Global: a multi-disciplinary database covering business, management, economics and a wide range of related fields.
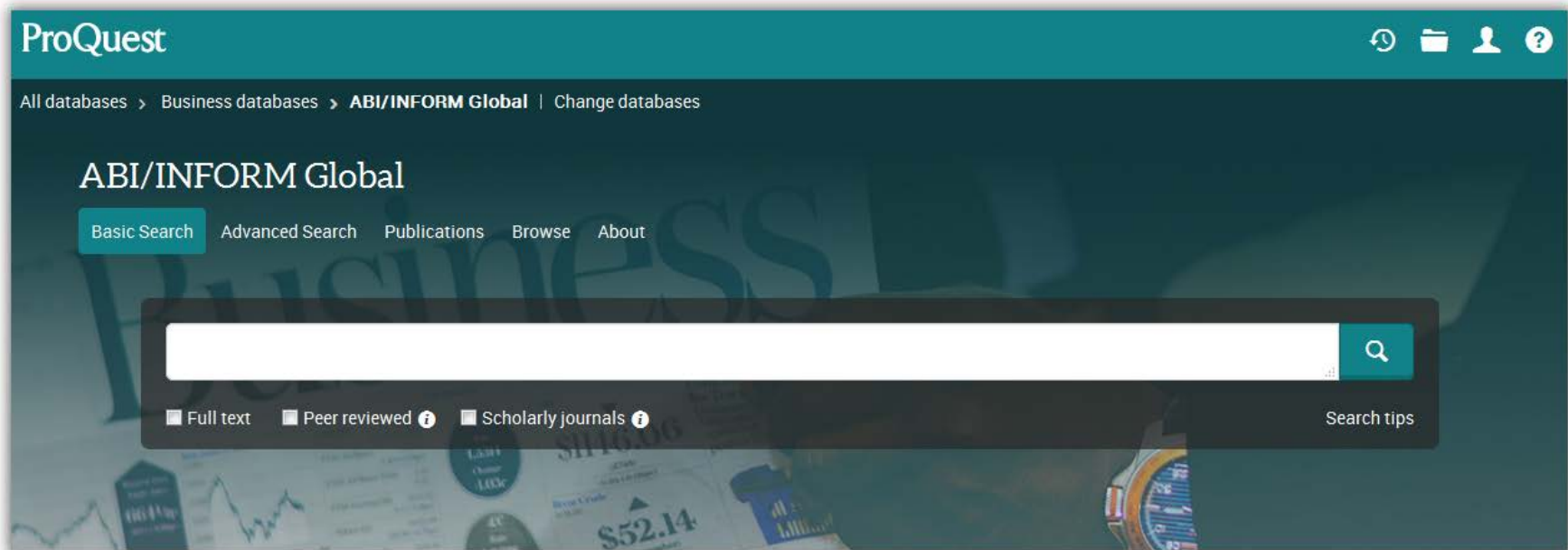
EBSCO

- The Online Library subscribes to several databases from the publisher EBSCO, including:

- Academic Search Complete, a social sciences multi-disciplinary database with full-text coverage of almost 4,700 scholarly publications.

- And Business Source Premier, which has full text coverage of over 2,100 business publications
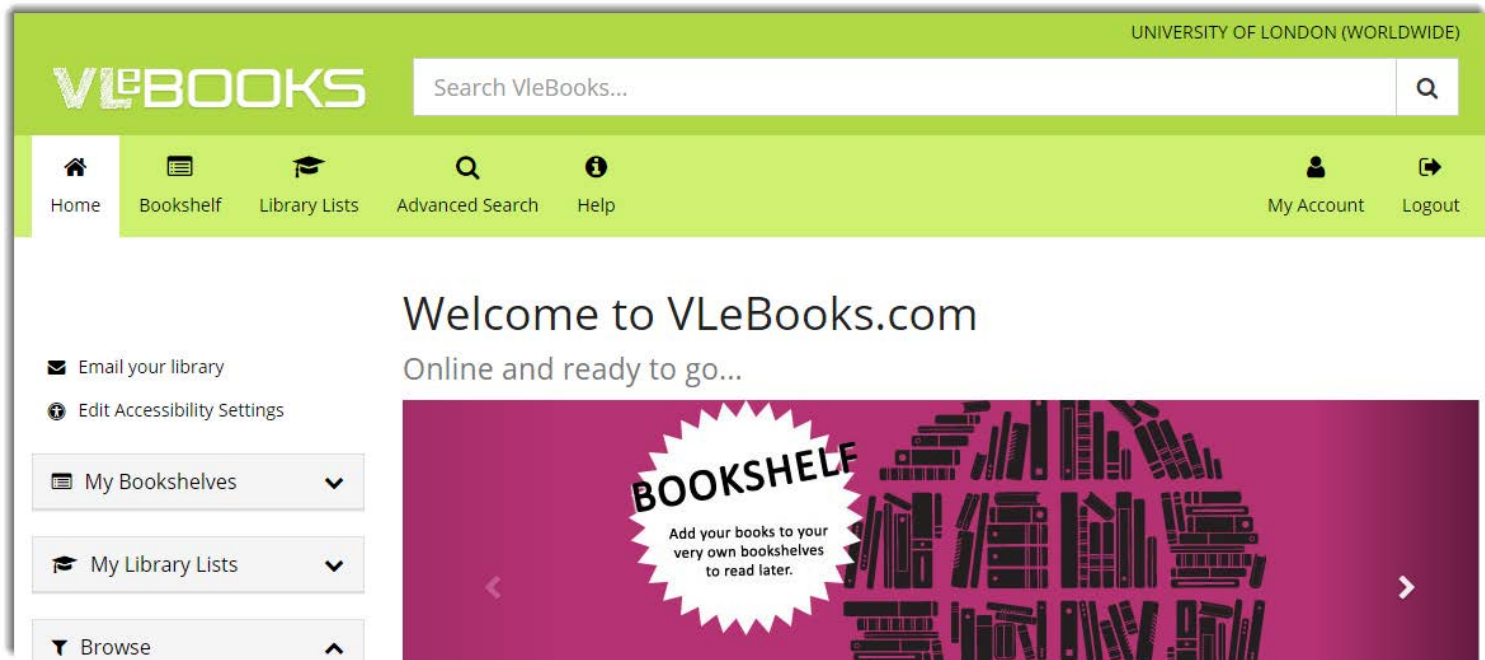
VLeBooks (Browns)
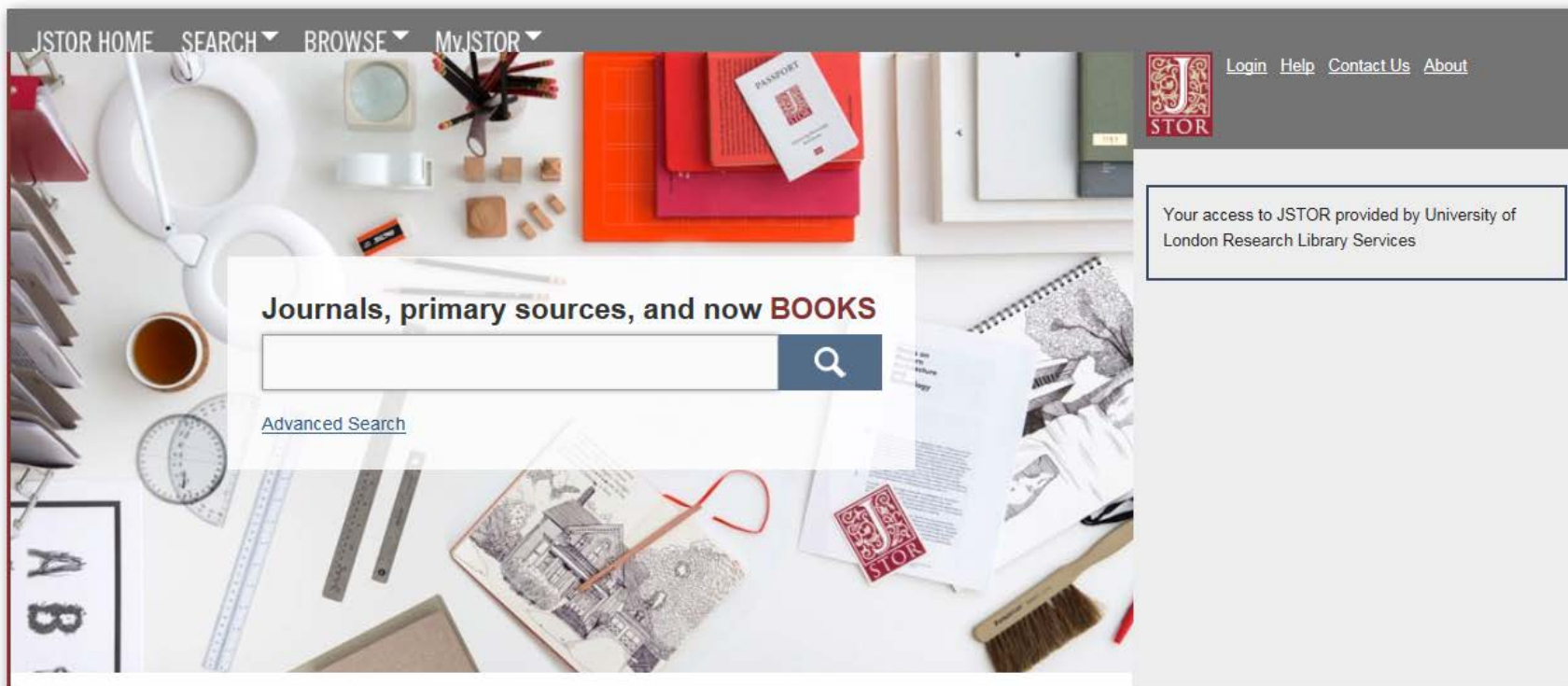
⦿ VLeBooks is the Online Library's principal e-book platform

⦿ VLeBooks currently has over 2,200 titles. The collection is constantly growing and covers a range of subjects.

JSTOR

- JSTOR: an excellent digital archive collection of scholarly journals that have been digitised, starting with the very first issues.

Resource Discovery Tools: Summon

- Summon searches across all the Online Library databases and is a good starting point for your research

- Search Summon on the **Online Library homepage**, or the **Find Resources** page: http://onlinelibrary.london.ac.uk/resources

Enter your search terms here.

- Find out more about Summon at:

http://onlinelibrary.london.ac.uk/resources/summon

Resource Discovery Tools: The A-Z Journals List

- The Online Library has a tool for finding out which database a journal is in, the **A-Z Journals List.**

- Type the title of the journal into the search box and the results will tell you which database the journal is in and the years available.

Or from the **Online Library homepage** here.

Access the **A-Z Journals List** from the **Journals** page in the **Find Resources** section.
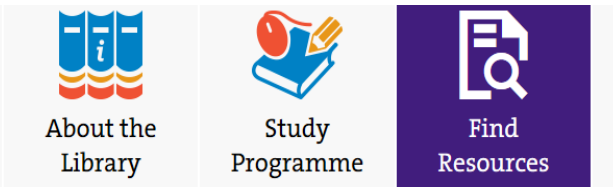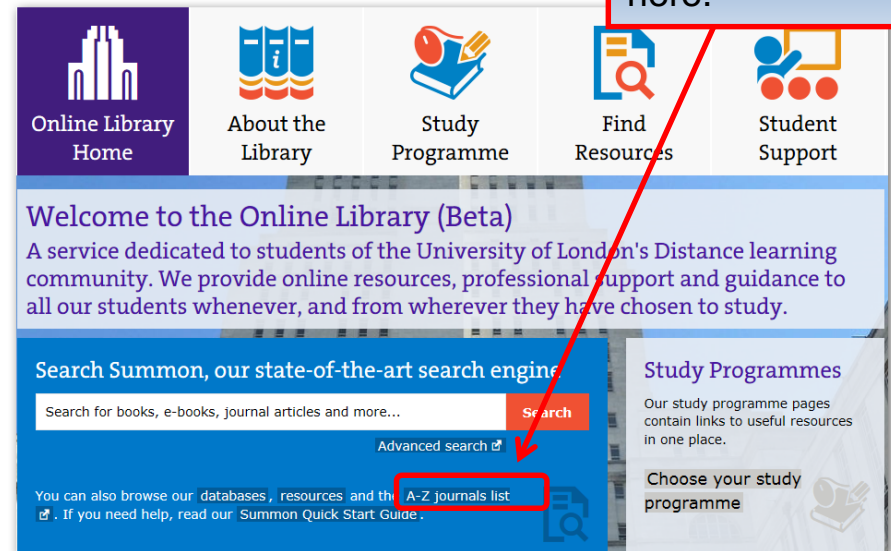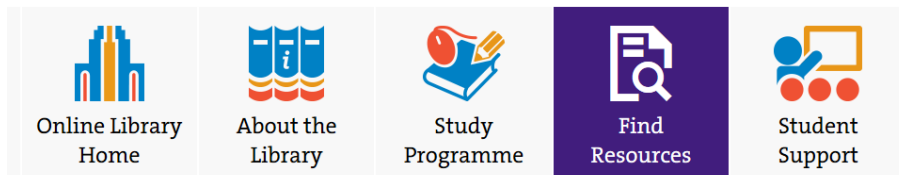
Accessing Online Library databases
http://onlinelibrary.london.ac.uk/programme

There are two ways to access your databases:

1. From the Databases page under Find Resources. Select your study programme to view your databases list.

2. On your study programme gateway.

Accessing Online Library databases

Select a database from the list on your

gateway to go to the database information

page.

⦿ A brief description of each database will

  tell you what the database contains.

⦿ The login link,

  Login Guide, and

  Quick Start Guide for

  that database are

  provided here.

Databases

- ABI/Inform Global (Proquest) 🔑
- Academic Search Complete (EBSCO) 🔑
- Business Source Premier (EBSCO) 🔑
- Cambridge Core 🔑
- Dawsons E-Book Collection 🔑
- Dissertations (ProQuest: Global) 🔑
- Dissertations (ProQuest: UK and Ireland) 🔑
- EJS E-Journals (EBSCO) 🔑
- Emerald 🔑
- European Newsstream (Proquest) 🔑

Academic Search Complete (EBSCO)

Login ↗

You can login to this database using either your student portal password or your Online Library Athens account.

Updated daily, Academic Search Complete is a multi-disciplinary database with full text coverage of almost 4,700 scholarly publications, including full text coverage of over 3,600 peer-reviewed journals dating as far back as 1975.

Login Guide ↗
Quick Start Guide ↗

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The Enquiry Service

If you need help and support with accessing library resources or encounter any problems contact the library team.

Staffed by professional librarians, it is open Monday to Friday 9am - 5pm (London Time).

◉ **Email:** onlinelibrary@london.ac.uk

◉ **Telephone:** +44 (0) 20 7862 8478

◉ **By filling in the web form at:**

https://onlinelibrary.london.ac.uk/about/contact-us

◉ **Ask a Librarian Live Chat:** talk to a librarian in real time when the tab in the bottom left corner of the page is green **Chat with us!**
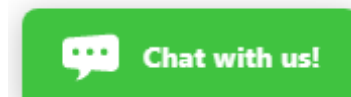
Well done for finishing the Getting Started Skills Tutorial!