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Librarian's Welcome Message

A big welcome everyone, and especially to all new Global MBA students who began their studies with us just before Easter. The Online Library newsletter brings important library-specific information for new students but also serves as reminder and update for existing students about the information sources, tools and support available from the Online Library during your Degree study journey.

As exams and course work deadlines draw near, many of you will be very busy trying to figure out the best strategy to apply in order to get the best results. Speaking from experience, the best strategy is preparation, preparation, preparation! This means that in order to write a good exam essay, you need to have a good grasp of the subject matter. This is why we have decided to include some revision tips as well a reminder about why essay-type examination questions are important.

Why do you have essay-type exam questions?

Exam essay questions are designed to test a number of things including:

- **Knowledge:** Fundamentally, essays test and help consolidate what you've read and learned, making them an important part of the learning process, particularly for humanities subjects.
- **Comprehension:** They test your ability to make sense of and clearly explain complex concepts and issues.
- **Understanding:** They test your ability to *understand the question* and produce a *considered response* to it.
- **Research:** They evaluate your *ability to absorb and condense information from a variety of sources*, which will probably mean covering a lot of material in a short space of time; this necessitates *appraisal* of which bits of material are relevant and which are not.
- **Discussion:** They test your ability to write a balanced and coherent argument that considers a number of points of view.

This means that you need to answer the question you've been set, not the question you want to answer! It sounds pretty straight forward but you would be surprised how many students skim-read and then write the essay they want to write. Please take the time to read the following exam tips.

Good luck and please remember to use the Online Library's excellent collection and services at onlinelibrary.london.ac.uk

Dr. Sandra Tury (Head of Library Services-UoLIP)

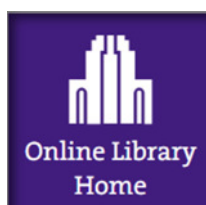
Exam Revision Tips

1. **Don't leave things until the last minute!**
 2. **Begin by brainstorming.** This will help you to map out what you already know and where the gaps in your knowledge lie. It will in turn save you loads of time by focusing on things you don't know instead of wasting time on those you already know.
 3. **Don't neglect your reading list.** If you have been given a reading list or revision guidance, make sure that you have acquired, got hold of as many books (relevant sources) as you can before starting to revise. If you can't find the source you are looking for please speak to the Online Library team.
 4. **Plan ahead** and allocate a specific amount of time to each of the topics you intend to revise in order to ensure that you have enough time to do each of them justice. When doing research, it's advisable to start wider and then hone in on the narrower more specialised aspect of the topic.
 5. **Formulate your own opinion:** As you work through your work, think carefully about what you have read, note down your own response to the different opinions and get into the habit of questioning sources in order to make sure that you are not just repeating someone else's opinion. Putting things into your own words will also help you to remember them during the exams.
 6. **Read credible sources:** When revising, please read credible academic sources such as those found in the Online Library or published in textbooks. This is because there is a lot of unverified and poor quality sources on the internet including Wikipedia which is a self-editing website.
 7. **Practice using past exam papers:** Practicing will enable you to test your recall and ability to adapt material to the set question.
 8. And finally when the day comes, please ensure that you have thoroughly understood the question before tackling it; **be as explicit as possible and give a balanced argument;** and finally **be brutally honest with yourself about whether a point is relevant before writing it.** If a point isn't relevant, do not include in your answer because it's a waste of time. In fact it might work against you- because the examiner might struggle to follow the thread of your argument, and lose focus on your really good points.
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Library News

New platform for Oxford Journals Online

Oxford Journals Online has recently updated its platform to become Oxford Academic. Oxford Academic provides access to the following specialist journals:-



- Journal of Refugee Studies and Refugee Survey Quarterly (which are relevant to Refugee Protection and Forced Migration Studies)
- Trusts and Trustees and Arbitration International (which are relevant to LLM)
- Socio-Economic Review (which is relevant to EMFSS)

To make it easy to access these journals we have provided links by journal title on the relevant course database list. Click on these links to view a guide on how to log in with your portal password.

New Resource: Sage Journals Online

The Online Library has a new resource available, SAGE Journals Online. This is the database that provides online access to individual journals published by SAGE. We now subscribe to three collections in SAGE:

- The Education Collection (119 journals)
- The Management and Organisation Studies Collection (96 journals)
- The Politics and International Relations Collection (71 journals)

You can login to this database from your study programme gateway. You may notice links to one of the collections on your gateway – these will take you to a list of the journals in that collection.

You can use either your student portal password or your Online Library Athens account to log into SAGE Journals.

A quick start guide which explains how you can best use this database can be found on the Online Library website. You can find it on the SAGE Journals page, or in the support section of the website.

These collections are a wealth of knowledge and ideas, so make sure you make the most of this resource!

E-Books

The Online Library has significantly increased the number of E-books we hold. The Dawsons E-book collection now has 554 full text books available.

Access Dawsons from the list of resources for your study programme or from our E-books page in the **Find Resources** section of the website, where you can view a video showing how to log in and search Dawsons.

At present you can browse our collection by selecting **ebook Catalogue** and then refining by the subject categories listed.

We are currently working to make these resources discoverable through the Summon search. This means that you will be able to open the e-book full-text within the Summon search interface.

This a major development and we will keep you updated about its official launch date.

The screenshot shows the Dawsonera website interface. At the top, there is a navigation bar with links for Home, About, **ebook Catalogue** (highlighted with a red box), My Account, and Help. A search bar is located on the right side of the navigation bar. Below the navigation bar, the page displays "You are here: Home > Search results" and "Search Results". On the left side, there is a "Refine" section with several filters: "Library availability:" (with options for "Owned by my library" and "Show unowned content"), "Recently added ebooks:" (with an option for "Added in the last 30 days"), and "Year of publication:" (with dropdown menus for "1898" and "2016", and "Reset" and "Update" buttons). Below the "Refine" section, there is a "Refine Search by:" section with a "Categories" list: "Computer science, information & general works (71)", "Philosophy and psychology (29)", "Religion (11)", "Social sciences (256)", "Language (3)", "Science (20)", "Technology (90)", "Arts (6)", "Literature (28)", and "History, geography (& biography) (19)". The "Categories" list is also highlighted with a red box. On the right side, there is a "List of Search Results" section showing 554 results, sorted by "Relevance". Two search results are visible: "Access to Asylum" and "The Global Cold War". Each result includes a book cover, a description, and buttons for "Download ebook" and "Read online".

Spotlight on: Resources for research projects

We can help you write a successful project by giving you access to recent research in your field and free software to help you to cite your references.

DATABASE: PROQUEST DISSERTATIONS AND THESES GLOBAL

Explore a wide range of original research by using the ProQuest Dissertations & Theses Global database. This database is the world's most comprehensive collection of dissertations and theses from around the world, spanning from 1743 to the present day and offering full text for graduate works added since 1997. Selected full text is also available for works written prior to 1997.

Subjects covered include Business and Economics, Medical Sciences, Social Sciences, Arts and Humanities.

You can start searching from the basic search box on the home page although advanced searching is available.

Where applicable Audio, video, survey instruments and other types of digital files are included along with the full text

If you are writing a dissertation or other research project exploring this database can help you to:

- Discover new information resources for your topic by looking at literature reviews and bibliographies of dissertations in your subject area
- Develop your research question by finding out what has already been written in your chosen area
- Get an idea of the standard of writing that is expected including how to reference correctly

Access the database from your Study Programme page on the Online Library website.

Reference Management Software

EndNote Web The Online Library provides students with free access to EndNote Web which you can access through the Web of Science database, which you can log into from your study programme gateway. This includes the Cite While you Write plugin which allows you to insert references, and format citations and bibliographies automatically while you write your papers in Word.

Refworks Lite The Online Library also provides access to Refworks Lite which is a reference manager that is integrated into Summon. Your Refworks Lite account will enable you to save search results, organise them into folders and create citations and bibliographies. If you wish to create an account, from the Summon results page Click the "Menu" icon in the upper right corner and select "RefWorks Login" from the list. Click the "No Account? Sign up here" button on the Refworks homepage and follow the instructions. You need to sign up using your University of London email address.

ATHENS WHAT?

Athens, Shibboleth, databases? Confused by all these Library terms?

As you explore the Online Library you may come across technical terms which you don't understand. We've written a glossary of some common terms to help you with understanding the Online Library and your resources better. You can find it in the General FAQs in the Support section of the website, under 'What does this word mean?'

<http://onlinelibrary.london.ac.uk/support/fag/what-does-word-mean>



We hope that this newsletter has been helpful and informative. If you have any feedback or ideas for what you'd like to see included in the next issue, please do let us know!

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Email: Onlinelibrary@shl.lon.ac.uk

Web: <http://onlinelibrary.london.ac.uk>