Quick Start guide for EJS E-Journals

Law and Critique and Social and Legal Studies are available from EBSCO's Electronic Journals Service (EJS) database. This database provides access to abstracts and full text journal articles where indicated.

This guide is intended to help you start searching the database and to save, print or email articles you find. You can get further help by clicking on this icon ^(?) while you are in the

Searching

database.

There are Basic and Advanced search options. Take a few moments to have a look at these different screens, and see which works best for you and the research you are doing.

Basic Search



Locating a journal article - if you know the title of the article and author you can enter these details in the basic search box to retrieve the full text

OR

Enter your search keywords into the basic search box. Under the search box, search options are given to allow you to make improvements to your search.

Search Options

earch Options	Reset
Search Modes and Expanders	
Search modes ⑦	Apply related words Apply equivalent subjects
Limit your results	
Linked Full Text	Title
Publication Name	Date Published Month Year Year
Number Of Pages All	
	Search

Search modes and expanders

Boolean/Phrase – Supports the use of AND, OR and NOT and also allows you to use quotation marks for an exact phrase

Find all of my search terms– adds AND to all search terms entered (e.g. web AND accessibility)

Find any of my search terms – adds OR to all search terms entered (e.g. web OR accessibility)

SmartText Searching- You can copy and paste chunks of text (up to 5000 characters including spaces) to search for results.

Apply related words- includes synonyms (words with the same or a similar meaning) and plurals of search terms

Apply equivalent subjects- Can make your search more precise by matching your search terms to known keywords for subjects

Limit your results

You can make your search more precise by placing limits on it.

Linked Full Text- For some articles, there will be a link to another database that has the full text. Check this option to only see these articles.

Title- to search for words in the titles of articles

Publication Name- to only show results from a specific journal

Date Published- Use this option to search for articles within a specified date range

Number of pages– Enter a number in this field to limit results to a specific number of pages in length. For example, to search for articles longer than 3 pages, select 'greater than' and type **3**. You can also use a dash to enter a range of pages. For example, to find articles between five and ten pages long, enter **5** - **10**.

Click the ? icon within the database for further help with searching.

Browsing

Publications

Select 'Publications' from the top menu to view an alphabetical list of the all the titles within the database. The entry for each journal contains information about whether the full text is available, and whether this is in PDF and/or HTML format.



Or you can search the list of publications

Publications	
Browsing: E-Journals Publications	
	Browse
Alphabetical O By Subject & Description O Match Any Words	

- Alphabetical– This search type finds journals beginning with the letters entered. Results are displayed in alphabetical order.
- **By Subject & Description** This search type allows users to simultaneously search the subject, description and title fields of a journal.
- Match Any Words– This search type finds publications containing one or more of your terms.

Printing, saving and emailing your results

From your results list click on the title of the article you wish to print. The full text of the article below is available in 2 different formats, please note that not all articles in the database are available in both formats. Click on **HTML Full Text** or **PDF Full text** to open the file.

	Result List Refine Search 4 23 of 40 FROM THE STOREROOM TO THE BOARDROOM.		Tools
Detailed Record			Add to folder
MARC Record	Authors:	Larkin, Howard	🚊 Print
HTML Full Text	Source:	H&HN: Hospitals & Health Nelworks: Oct2004, Vol. 78 Issue 10, p64-68. 4p. 3 Color Photographs.	🙀 E-mail
PDF Full Text (1.4MB)	Document Type:	Article	💾 Save
	Subject Terms:	*HOSPITALS Risk management *MEDICAL personnel Malpractice *MEDICAL errors Prevention	Cite
Find Similar Results		*MEDICAL technology *RISK managers	i Export
using SmartText Searching. NAIC S/Industry Codes Abstract Full Text Word Count	NAICS/Industry Codes:	423450 Medical, Dental, and Hospital Equipment and Supplies Merchant Wholesalers 339113 Surgical Appliance and Supplies Manufacturing	Create Note
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		behind the decision of hospitals to add medical technologies; importance of adopting the operational, financial and strategic implications of risk management strategies; Responsibilities of risk managers.	😝 Share
	Full Text Word Count:	1883	📲 Listen
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HTML Full Text

Save-select 'Save' from the right hand menu

Print- select 'Print' from the right hand menu

PDF Full Text

Save- Open the PDF and click on the Save icon

Print- Open the PDF and click the Print icon

The Tools menu on the right hand side of the page contains other useful links including:

- Add to folder- saves the citation of the article so you can export it to reference management software
- **Print**-Prints citation information and the full text HTML where available. To print PDF's see above
- **E-mail** send the article by email, if there is a PDF this can be attached to the email.

Getting Help

If you need any help whilst using EJS E-Journals click on the question mark icon.

Or please contact the Online library by:

Telephone at: +44 (0)20 7862 8478 (between 09.00 and 17.00 GMT),

By email at:

OnlineLibrary@shl.lon.ac.uk

By the Enquiries Form at:

http://onlinelibrary.london.ac.uk/about/contact-us