



UNIVERSITY
OF LONDON

Online Library in a Nutshell

Postgraduate Certificate Learning and Teaching in Higher Education

onlinelibrary.london.ac.uk

Welcome to The Online Library Website

The Online Library website is available at onlinelibrary.london.ac.uk. You can also access it via your [Student Portal](#). The resources in the Online Library have been carefully selected because of their high academic quality and as such are more reliable than those found freely on the web.

The Library is managed by a team of professional librarians who are available to provide help and advice on using information resources. Learning to use the Library effectively will equip you with the information skills you need to succeed in your studies from enrolment to graduation and throughout your career.

The screenshot shows the University of London Online Library homepage. At the top, the University of London crest and name are on the left. To the right are links for 'Student Portal' and 'Register for Athens'. Below this is a navigation bar with five icons: 'Online Library Home', 'About the Library', 'Study Programme', 'Find Resources', and 'Student Support'. A large blue banner below the navigation bar contains the text 'Welcome to the Online Library' and a description of the service. Below the banner is a search section with a search bar, a 'Search' button, and a link to 'Advanced search'. To the right of the search bar is a box titled 'New Online Library Single Sign-On' with a link to 'Click here to learn more'. At the bottom, there are three columns: 'Support' with a link 'I need help...' and a dropdown menu showing 'using databases'; 'Resources' with a link 'Quick access to...' and a dropdown menu showing 'Study Programmes'; and 'Contact us' with a link 'Get in touch via...' and a dropdown menu showing 'Email'. Numbered callouts 1 through 5 are placed over the 'Student Portal' link, the search bar, the 'Study Programme' icon, the 'Student Support' icon, and the 'Contact us' link respectively.

1 Student Portal Register for Athens

2

3

4

5

1	Access your Student Portal
2	Search the Online Library collection
3	Access the Postgraduate Certificate in Learning and Teaching in Higher Education (PG Cert LTHE) gateway
4	Get 24/7 help and support
5	Contact us for help and support

Searching the Online Library

You can access the Online Library via the website or from the PG Cert LTHE Virtual Learning Environment (VLE).

There are several different ways of searching the Online Library.

Searching Summon

Summon is the Online Library's main search engine. In the same way that search engines such as Google search the web, Summon searches the databases in the Online Library. By default, it will only retrieve items from the databases that the Online Library has purchased and are available in full-text.

This means Summon is by far the most efficient way of searching the Library's collections, as you do not need to search each database individually and sort through items that are not actually available to read. See our [Summon page](#) for more information on searching Summon.



Searching the A-Z Journals List

If you are looking for journal articles in particular and you know the journal title and year of publication, you can also go straight to the journal in the [A-Z Journals List](#). This is similar to browsing journals on the shelves in a physical library.

The A-Z Journals List shows all the journals that the Online Library has purchased (and the relevant years), and will allow you to link across to the databases they are stored in.

Sometimes a journal will be stored in more than one of the databases—although the years available in each database might be different.

Showing results 1 through 1 of 1

for the search: Title begins with "British educational research"

Note: Alternate titles may have matched your search terms. [Remove alternate titles](#)

Refine Results: [All](#) | [Journals Only](#) | [Books Only](#)

[Open Access](#)



British educational research journal

ISSN: 0141-1926

Peer Reviewed

01/01/1978 to 31/12/2011 in [JSTOR Arts & Sciences IV](#)

01/01/1978 to 8 years ago in [JSTOR:Jisc Collections:Arts and Sciences IV Collection:2018-2021](#)

01/03/1990 to 1 year ago in [Academic Search Complete](#)

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Sometimes the most recent article will not be available for a year due to the publisher's licence.

Searching the Online Library

Searching the eBook collection

The best way to search for e-books in the Online Library is to use Summon, the search engine on the Online Library homepage. You can limit your results to e-books by clicking on Book/eBook on the left side of the search results page.



Although you can find eBooks using Summon, you can also search for them in the VLeBooks database. The library also has a growing number of ebooks in E-book Central (Proquest)

You can read ebooks in the database online, or download them to read offline. When you download a book from VLeBooks in most cases you can download the book for up to seven days at a time. Some titles can only be read online or downloaded by one user at a time, in which case the download period is 24 hours. In these cases, you can join a 'queue' if the title is being read by another user, and you will receive an email when you reach the front of the queue.

Accessing PG Cert LTHE Essential Readings

All the “essential” readings for PG Cert LTHE modules can be found in two places, the PG Cert LTHE VLE and the Online Library.

Many of your essential readings are embedded within each topic in the [VLE](#).

Some of your other essential readings can be found in the Online Library. When a reading is in the Online Library, there will be a link to the Online Library home page within the topic in the VLE. From the Online Library home page you can then search the Online Library for your reading.

Using the PG Cert LTHE programme gateway



The PG Cert LTHE programme gateway

The [PG Cert LTHE study programme gateway](#) is the section of the Online Library website dedicated to the PG Cert LTHE programme. You can access it via the Study Programme section of the Online Library website homepage.

All Online Library databases are password protected.

You can log into all Online Library resources using your **portal username and password**. This is the same username and password you use to log into your programme VLE.

The screenshot shows the PG Cert LTHE study programme gateway page. It has a blue background with white text. There are five numbered callouts in orange boxes pointing to different sections of the page:

- 1** points to the 'Databases' section, which lists various databases like ABI/Inform Global, Academic Search Complete, Australian Education Index, British Education Index, Business Source Premier, Cambridge Core, Dawsons E-Book Collection, Defining Gender, Digital Education Resource Archive, Dissertations (ProQuest: Global), Dissertations (ProQuest: UK and Ireland), E-book Central, Education Resources Information Center, EJS E-Journals, European Newsstream, Gale Reference Complete, IngentaConnect, JSTOR, LexisLibrary, Project MUSE, SAGE Journals Online, SAGE Journals Online (Education Collection), Science Direct, and The Times Digital Archive 1785 - 1985.
- 2** points to the 'Need help using the resources?' section, which includes links for Help, Tutorials, Information Skills, Quick Start Guides, Login guides, and Contact us.
- 3** points to the 'News and Blog articles' section, which includes links for Webinar recording, The New Online Library Single Sign-On, Online Library newsletter - issue 9, How to access readings for the Supporting Learning Teaching and Assessment module, Dawsons E-books in China, Thank you for taking our Survey!, Change to the Dawsons Ebook Collection, Ask a Librarian Live Chat Pilot, Launch of the new Online Library Website, and Upgrade to Summon 2.0.
- 4** points to the 'Other useful links' section, which includes links for Online Library in a Nutshell Guide, E-Books in a Nutshell Guide, Search Summon, Previous issues of the Online Library Newsletter, and Forgotten your Athens password? Reset it here.
- 5** points to the 'Top General FAQs' section, which includes a link for Why can't I get full text access to a journal?.

1	Access databases for PG Cert LTHE
2	Get help using the Online Library
3	News and updates
4	Other useful information
5	Frequently Asked Questions

Remember when you log into a database from your programme gateway, you are only searching the contents of that particular database.

Help with using databases



Using the databases available in the Online Library

- The databases in the Online Library provide access to a collection of ebooks, ejournals, conference papers, newspaper articles, book reviews, legal cases and statistics depending on their specific content/subject focus. The contents amount to over 100 million electronic items.
- The library endeavours to purchase items in full text, however sometimes only abstracts are available.
- The databases of relevance to PG Cert LTHE are shown in the PG Cert LTHE gateway and some of the most useful are listed below.
- The databases that store the Online Library content are password-protected, so you need to login to them in order to read the content. You can log into databases using the same username and password you use to access your **Student Portal** and **VLE**. If you need help logging in, take a look at our [Login Guides](#).
- To find out in which database you can find a journal, use the [A-Z Journals List](#)

Logging into databases from the PG Cert LTHE gateway

If you want to search an individual database (including VLeBooks), you can access it from the PG Cert LTHE gateway and log in to it directly. Just click the name of the database and then the **Login** button. Then select **University of London Online Library (Portal Login)** and enter your Student Portal username and password. Once logged in, you can read all the items in that database that the Online Library has purchased.

Logging in from Summon

If you are searching the Online Library using the Summon search engine (or the A-Z Journals List), you won't be asked to log in until you find a particular item you want to read.

To do this, you just need to click the title of the item and you log in in the same way as you would from the PG Cert LTHE gateway.

For some databases you may need to follow some additional steps before you see the **University of London Online Library Portal Login** option. There are [Login Guides](#) for each database that outline the steps you need to follow in these instances.

Key databases for your studies

Education

- Australian Education Index
- British Education Index
- Digital Education Resource Archive
- Education Resource Information Center (ERIC)
- Sage Journals Online (Education Collection)

eBooks

- VLeBooks
- E-book Central (ProQuest)

Broad subject focus/Multidisciplinary

- Academic Search Complete
- Cambridge Core
- IngentaConnect
- JStor

Newspapers

- European Newsstream (Proquest)

For a full listing of databases, please see the [PG Cert LTHE](#) gateway.

Searching databases

You can search all databases individually using their own search engines. However, as mentioned earlier, although the library endeavours to provide full text sometimes only abstracts are available.

See our [Quick Start Guides](#) for more information on searching specific databases.

Key education databases on your gateway

Australian Education Index

This is a bibliographic database covering current literature relevant to Australian education including articles, conference papers, and reports by Australian authors or about Australian education published in overseas sources. It has links to the full text of documents where these are available online. Coverage is from 1976 onwards.

British Education Index

This is a bibliographic database covering journal literature on education and training. It also includes the British Education Theses Index. Coverage is from 1976 onwards.

Digital Education Resource Archive

This is the UCL Institute of Education (IOE) UK Digital Education Repository Archive (DERA). It is a digital archive of documents published electronically by government and other relevant bodies in the areas of education, training, children and families.

Education Resources Information Center

ERIC is an online library of education research and information, sponsored by the Institute of Education Sciences (IES) of the U.S. Department of Education.

SAGE Journals Online (Education Collection)

Select the discipline Social Sciences and Humanities and the subject Education. The Education Collection contains journals devoted to different topics within the field of education.

Frequently Asked Questions

Why can't I find an essential course reading in the Online Library?

Publishers do not always make their content available in digital format for university libraries to purchase, even if the same content is available to individuals to purchase for their own use. In these situations, we are unable to add the content to the Online Library.

What is the difference between the Online Library and the VLE?

The **VLE** is the online platform which the University uses to provide all the course materials produced by the University, such as subject guides, lecture videos, examination commentaries and so on. The **Online Library** contains resources that the University has purchased/licensed from publishers to support your studies.

Why are some journal articles and book chapters available on the VLE but not others?

Where a Reading List specifies only a chapter or article from a book or journal it is sometimes more practicable to obtain a scan of the extract from another library. In these instances we upload the scan to the VLE because it doesn't belong in one of the Library databases. Extracts added to the VLE in this way are subject to the University's copyright licence, and so will have a coversheet explaining what you can do with the material.

Why is the login procedure different for each database?

As the various databases are produced by different organisations, they have different technical requirements in relation to logging in. Although this is beyond the Library's control, we have tried to simplify the process as much as possible by producing Login Guides for each of the databases.

What should I do if I can't find something in the Online Library?

If you have searched for something using Summon and cannot find it, then we recommend you contact us. We can confirm whether the item is available in the Online Library and advise you on how to access it.

Why am I being asked to join a queue to read an eBook?

Some of the eBooks in VLeBooks can only be read by one user at a time. This condition is set by the publisher. In these instances, you will be asked if you want to join a queue when the book is being read by another student, and you will receive an email when you reach the front of the queue. Each user has 24 hours with the book when there is a queue.

I downloaded an eBook but I can no longer read it. Why?

If you download an eBook the file will lock after a period of time (as set by the publisher but usually between one and seven days). If you want to continue reading an eBook after the time period has expired, you can download the book again and you will have access to it for the same period of time.

Can I print an eBook out?

Publishers limit the amount of an eBook that can be printed (or copied and pasted), usually to around 10%. This is to prevent infringement of copyright.

Help and support

If you have any questions about the Online Library, or if you're having difficulties finding or accessing readings, please contact the Online Library Enquiry Service.

The Enquiry Service is staffed by qualified and professional librarians and is available Monday to Friday between 09:00 and 17:00 (UK time).

Email

onlinelibrary@london.ac.uk

Ask a Librarian Live Chat service

Chat with us!

During [designated hours](#) you can speak to us via our live chat service using the **Chat with us** button on our website.

Contact us!

Outside designated hours you can send us a message using the button or using the **Contact us** button on our website.

Webform

Fill in the [Contact us form](#) on the Online Library website.

Telephone

+44(0)20 7862 8478

Student Support web pages

The [Student Support](#) section of the Online Library website contains a wealth of information on how to use the Online Library and information skills generally

Quick Links

- [Online Library website](#)
- [Getting Started tutorial](#)
- [PG Cert LTHE gateway](#)
- [Database Login Guides](#)
- [Help searching Summon](#)
- [Help searching databases](#)
- [Information skills](#)