Online Library in a Nutshell

Supply Chain Management and Global Logistics

onlinelibrary.london.ac.uk

Welcome to the Online Library website

The Online Library website is available at onlinelibrary.london.ac.uk. You can also access it via your **Student Portal**. The resources in the Online Library have been carefully selected because of their high academic quality and as such are more reliable than those found freely on the web.

The Library is managed by a team of professional librarians who are available to provide help and advice on using information resources. Learning to use the Library effectively will equip you with the information skills you need to succeed in your studies from enrolment to graduation and throughout your career.

1	Access your **Student Portal**
2	**Search** the Online Library collection
3	Access the **Supply Chain Management gateway**
4	Get 24/7 help and **support**
5	Contact us for help and support

Searching the Online Library

You can access the Online Library via the website or from the Supply Chain Management and Global Logistics VLE.

There are several different ways of searching the Online Library.

Searching Summon

Summon is the Online Library's main search engine. In the same way that search engines such as Google search the web, Summon searches the databases in the Online Library. By default, it will only retrieve items from the databases that the Online Library has purchased and are available in full-text.

This means Summon is by far the most efficient way of searching the Library's collections, as you do not need to search each database individually. See our **Summon page** for more information on searching Summon.

Searching the A-Z journals list

If you are looking for journal articles in particular and you know the journal title and year of publication, you can also go straight to the journal in the **A-Z Journals List**. This is similar to browsing journals on the shelves in a physical library.

The A-Z Journals List shows all the journals that the Online Library has purchased (and the relevant years), and will allow you to link across to the databases they are stored in.

Sometimes a journal will be stored in more than one of the databases—although the years available in each database might be different.

Sometimes the most recent article will not be available for a year due to the publisher's licence

Searching the Online Library

Searching the eBook collection

The best way to search for e-books in the Online Library is to use Summon, the search engine on the Online Library homepage. You can limit your results to e-books by clicking on Book/ eBook on the left side of the search results page.
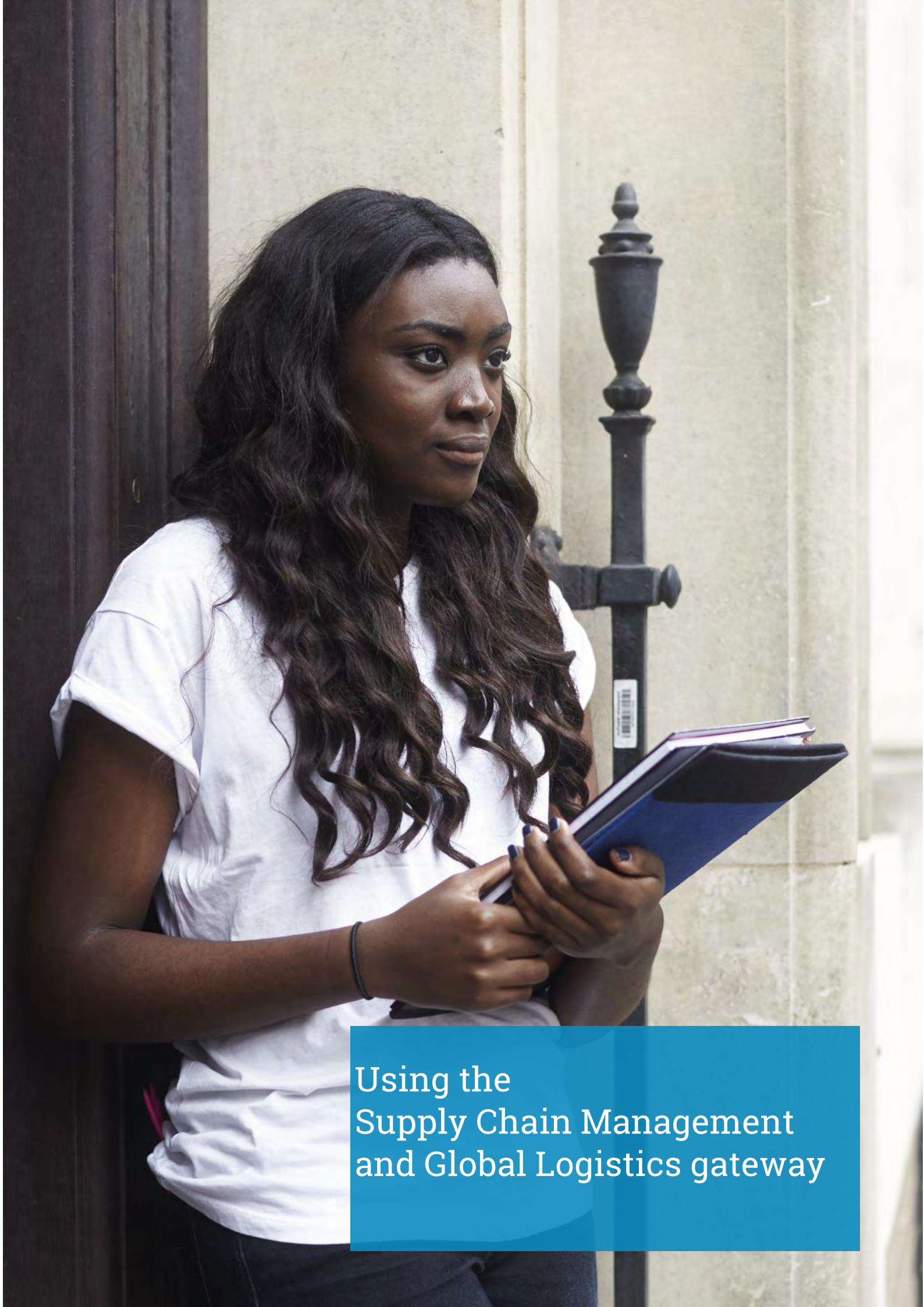

Although you can find eBooks using Summon, you can also search for them in the VLeBooks database. The library also has a growing number of ebooks in E-book Central (Proquest)

You can read ebooks in the database online, or download them to read offline. When you download a book from VLeBooks in most cases you can download the book for up to seven days at a time. Some titles can only be read online or downloaded by one user at a time, in which case the download period is 24 hours. In these cases, you can join a 'queue' if the title is being read by another user, and you will receive an email when you reach the front of the queue.

Accessing Supply Chain Management and Global Logistics essential readings

All the "essential" readings for Supply Chain Management and Global Logistics modules are provided. Some will be embedded within each topic in the VLE or via direct links provided by the supplier e.g. Kortext or Pearsons

Others can be found in the Online Library. When a reading is in the Online Library, there will be a link to the Online Library home page within the topic in the VLE. From the Online Library home page you can then search the Online Library for your reading. Many of the further readings may be available, however, you can also search the Online Library to find other readings yourself that may be useful to your studies.

Using the
Supply Chain Management
and Global Logistics gateway

The Supply Chain Management and Global Logistics gateway

The Supply Chain Management and Global Logistics gateway is the section of the Online Library website dedicated to the Supply Chain Management and Global Logistics programme.

You can access the Supply Chain Management and Global Logistics gateway in the Study Programme section of the Online Library website.

All Online Library databases are password protected.

You can log into all Online Library resources using your **Portal username and password.** This is the same username and password you use to log into your Virtual Learning Environment.

Databases [1]

- ABI/Inform Global (Proquest)
- Academic Search Complete (EBSCO)
- Business Source Premier (EBSCO)
- Cambridge Core
- Dawsons E-Book Collection
- Dissertations (ProQuest: Global)
- Dissertations (ProQuest: UK and Ireland)
- E-book Central (ProQuest)
- EJS E-Journals (EBSCO)
- European Newsstream (Proquest)
- Financial Times
- Gale Reference Complete
- JSTOR
- Project MUSE
- SAGE Journals Online
- Statista
- The Times Digital Archive 1785 - 1985

Need help using the resources? [2]

- Help
- Tutorials
- Information Skills
- Quick Start Guides
- Login guides
- Contact us

News and Blog articles [3]

- Webinar recording
- The New Online Library Single Sign-On
- Online Library newsletter - issue 9
- Dawsons E-books in China
- Change to the Dawsons Ebook Collection
- Ask a Librarian Live Chat Pilot
- Launch of the new Online Library Website
- Upgrade to Summon 2.0

Other useful links [4]

- Online Library in a Nutshell Guide
- E-Books in a Nutshell Guide
- Search Summon
- Previous issues of the Online Library Newsletter
- Forgotten your Athens password? Reset it here

Top General FAQs [5]

1	Access **databases** for SCM
2	Get **help** using the Online Library
3	**News** and **updates**
4	Other **useful information**
5	**Frequently Asked Questions**

Remember when you log into a database from your programme gateway, you are only searching the contents of that particular database.

Help with using databases

Using the databases available in the Online Library

- The databases in the Online Library provide access to a collection of ebooks, ejournals, conference papers, newspaper articles, book reviews, legal cases and statistics depending on their specific content/subject focus. The contents amount to over 100 million electronic items.

- The library endeavours to purchase items in full text, however sometimes only abstracts are available

- The databases of relevance to Supply Chain Management and Global Logistics are shown in the gateway and some of the most useful are listed below.

- The databases that store the Online Library content are password-protected, so you need to login to them in order to read the content. You can log into databases using the same username and password you use to access your **Student Portal** and **Virtual Learning Environment.** If you need help logging in, take a look at our Login Guides.

Key databases for your studies

All the databases included in the Supply Chain Management and Global Statistics gateway have content relevant to your course. Here are some key ones listed according to content

Business, Economics, Finance and Management

- ABI/INFORM Global
- Business Source Premier
- Emerald
- Financial Times
- SAGE Journals Online (Management and Organisation Studies Collection)

Broad subject focus/Multidisciplinary

- Academic Search Complete
- Cambridge Core
- JStor

eBooks

- VLeBooks
- E-book Central (ProQuest)
-

Newspapers

- European Newsstream

Statistics

- Statista

For a full listing please see the Supply Chain Management and Global Statistics gateway

Logging in to databases

Logging in from the Supply Chain Management and Global Statistics gateway

If you want to search an individual database (including VLeBooks or Statista), you can access it from the Supply Chain Management and Global Statistics gateway and log in to it directly. Just click the name of the database and then the **Login** button. Then select **University of London Online Library (Portal Login)** and enter your Student Portal username and password. Once logged in, you can read all the items in that database that the Online Library has purchased.

Logging in from Summon

If you are searching the Online Library using the Summon search engine (or the A-Z Journals List), you won't be asked to log in until you find a particular item you want to read.

To do this, you just need to click the title of the item and you log in in the same way as you would from the Supply Chain Management and Global Statistics gateway.

For some databases you may need to follow some additional steps before you see the **University of London Online Library Portal Login** option. There are Login Guides for each database that outline the steps you need to follow in these instances.
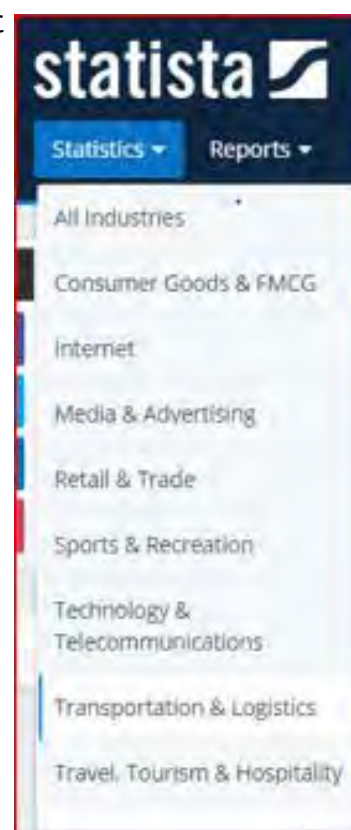
Searching databases

You can search all databases individually using their owns search engines. However, as mentioned earlier, although the library endeavours to provide full text sometimes only abstracts are available.

See our **Quick Start Guides** for more information on searching specific databases.

Searching the Statista database

Statista is an excellent resource for researching quantitative data, statistics and related information as it has statistical data on a wide range of topics, markets and industries. Data can be downloaded in different formats (including PDF, Excel and PowerPoint) and also in the form of 'Dossiers' on particular topics. Unlike the other databases in the Online Library, Statista **cannot** be searched using the Summon search engine. Instead, log into Statista from the **Supply Chain Management and Global Statistics gateway**.

Frequently asked questions

What is the difference between the Online Library and the Virtual Learning Environment (VLE)?

The **VLE** is the online platform which the University uses to provide all the course materials produced by the University, such as Subject Guides, lecture videos, examination commentaries and so on. The **Online Library** contains resources that the University has purchased/licensed from publishers to support your studies.

Why is the login procedure different for each database?

As the various databases are produced by different organisations, they have different technical requirements in relation to logging in. Although this is beyond the Library's control, we have tried to simply the process as much as possible by producing Login Guides for each of the databases.

What should I do if I can't find something in the Online Library?

If you have searched for something using Summon and cannot find it, then we recommend you contact us. We can confirm whether the item is available in the Online Library and advise you on how to access it.

Why am I being asked to join a queue to read an eBook?

Some of the eBooks in VLeBooks can only be read by one user at a time. This condition is set by the publisher. In these instances, you will be asked if you want to join a queue when the book is being read by another student, and you will receive an email when you reach the front of the queue. Each user has 24 hours with the book when there is a queue.

I downloaded an eBook but I can no longer read it. Why?

If you download an eBook the file will lock after a period of time (as set by the publisher but usually between one and seven days). If you want to continue reading an eBook after the time period has expired, you can download the book again and you will have access to it for the same period of time.

Can I print an eBook out?

Publishers limit the amount of an eBook that can be printed (or copied and pasted), usually to around 10%. This is to prevent infringement of copyright.

How do I find out if the Online Library has a journal?

You can search the A - Z Journals List by typing the title of the journal and pressing 'search'. The search results will tell you which database the journal is in and which years are available. To go directly to the journal select the title and log into that database when prompted.

When I find useful articles in the Online Library databases, how do I save my results?

Information on citing references and using reference management software to help you write a bibliography are available in the Online Library on our referencing pages.

Help and support

If you have any questions about the Online Library, or if you're having difficulties finding or accessing readings, please contact the Online Library Enquiry Service.

The Enquiry Service is staffed by qualified and professional librarians and is available Monday to Friday between 09:00 and 17:00 (UK time).

Email

onlinelibrary@london.ac.uk

Ask a Librarian Live Chat service

Chat with us!

During designated hours you can speak to us via our live chat service using the **Chat with us** button on our website.

Contact us!

Outside designated hours you can send us a message   using the button or using the **Contact us** button on our website.

Webform

Fill in the Contact us form on the Online Library website.

Telephone

+44(0)20 7862 8478

Student Support web pages

The Student Support section of the Online Library website contains a wealth of information on how to use the Online Library and information skills generally

Quick Links

- Online Library website
- Getting Started tutorial
- Supply Chain Management and Global Logistics gateway
- Database Login Guides
- Help searching Summon
- Help searching databases
- Information skills

onlinelibrary.london.ac.uk