The Online Library Law Induction
Part 2: Database Passwords and Access

Welcome to the Online Library
A service dedicated to students of the University of London's Distance learning community. We provide online resources, professional support and guidance to all our students whenever, and from wherever they have chosen to study.

Search Summon, our state-of-the-art search engine
Search for books, e-books, journal articles and more...   Search
Advanced search

You can also browse our databases, resources and the A-Z journals list. If you need help, read our Summon Quick Start Guide.

Study Programmes
Our study programme pages contain links to useful resources in one place.

Choose your study programme

http://onlinelibrary.london.ac.uk/

1

Part 2: Database Passwords and Access

- Database passwords:

  - The Student Portal password
  - Kluwer Arbitration password

- Database access

- A demonstration of the LexisLibrary login procedure

- The Enquiry Service

2

Database Passwords: Student Portal Password

The Online Library databases are password protected.

The **Student Portal username and password** is required to access the Online Library databases:

Student Portal Password

- Registered students receive a Student Portal username and password to access the Portal, VLE, and the Online Library databases.
- Login guides provide step-by-step instructions on how to log in. onlinelibrary.london.ac.uk/support/guides/login-guides
- If you have not yet received or have forgotten your student portal password, contact the student advice centre at: https://my.london.ac.uk/

3

Database Passwords: Kluwer Arbitration

Kluwer Arbitration password

onlinelibrary.london.ac.uk/resources/databases/kluwerarbitration

- To access the database Kluwer Arbitration you need a Kluwer Arbitration password.
- Request a Kluwer Arbitration password by completing the form at:

onlinelibrary.london.ac.uk/about/contact-us?type=kluwer

- Or emailing the Online Library Enquiry Service at: onlinelibrary@London.ac.uk

*Please include your full **name**, 9-digit **student number** and **personal email address**.*

4

Database Access

The Online Library undergraduate laws databases are listed on the left side of the Laws (UG) Study Programme Gateway:
http://onlinelibrary.london.ac.uk/programme/laws-ug

An **access link** is available next to each database listed.
- Select the **key symbol** to log in with your Student Portal password.
- **Databases with this symbol** are freely available and do not require a password.

Alternatively, select the database name to go to the database Information page ….

Databases
- ABI/Inform Global (Proquest)
- Academic Search Complete (EBSCO)
- BAILII
- Business Source Premier (EBSCO)
- Cambridge Core
- CommonLII
- Dawsons E-Book Collection

5

Database page

Select a database from your database list for access links, a log in guide, quick start guide and other support materials.

This example shows the database page for **LexisLibrary**

1. Log in here with the **Student Portal Password**
2. A description of the database content**.**
3. **Login Guide:** Step by step database log in instructions.
4. **Quick Start Guide:** An introduction to searching the database.
5. Additional **support materials**.

- KluwerArbitration
- LexisLibrary
- Oxford Handbooks Online

LexisLibrary

1 Login

2 You can login to this database using either your student portal password or your Online Library Athens account.

This database includes full-text case-law and legislation for the UK, US (Federal and State), EU and other jurisdictions. It also provides access to a large number of full-text legal journals, and local and national UK newspapers. Includes Halsburys Laws of England.

Check your Lexis@Library knowledge by taking the Lexis@Library Research Certification.

3 Login Guide
Quick Start Guide **4**
5 LexisLibrary User Guide

1) Access your databases list from your Law (UG) Study Programme Gateway.

Laws (UG)

Welcome to the Laws (UG) Study Programme Gateway.

Databases

- ABI/Inform Global (Proquest)
- Academic Search Complete (EBSCO)
- BAILII
- Business Source Premier (EBSCO)
- Cambridge Core
- CommonLII
- Dawsons E-Book Collection
- Dissertations (ProQuest: Global)
- Dissertations (ProQuest: UK and Ireland)
- EJS E-Journals (EBSCO)
- European Newsstream (Proquest)
- Family Law Online
- Gale Reference Complete
- HeinOnline
- IngentaConnect
- JSTOR
- JustCite
- Justis
- JustisOne
- Justis Parliament
- KluwerArbitration
- LexisLibrary

Need help using the resources?

Access your databases List from your Laws (UG) Study Programme Gateway

News and Blog articles

- Online Library newsletter - issue 9
- Dawsons E-books in China
- New database: JustisOne
- Thank you for taking our Survey!
- Westlaw in MyAthens
- Upgrade to Westlaw
- Change to the Dawsons Ebook Collection
- Ask a Librarian Live Chat Pilot
- Launch of the new Online Library Website
- Upgrade to Summon 2.0

2. Select the key symbol to log in from the list

3. Or select the database for access links, login guides and support materials.

4. Database access Login here

Online Library Home

About the Library

Study Programme

Find Resources

Student Support

LexisLibrary

Find Resources

Summon

Databases

e-books

Journals

Open Education Resources

Other Libraries

Register for Athens

Login ⧉

Login with your student portal password here

You can login to this database using either your student portal password or your Online Library Athens account.

This database includes full-text case-law and legislation for the UK, US (Federal and State), EU and other jurisdictions. It also provides access to a large number of full-text legal journals, and local and national UK newspapers. Includes Halsburys Laws of England.

Check your Lexis®Library knowledge by taking the Lexis®Library Research Certification ⧉ .

Login Guide ⧉
Quick Start Guide ⧉
LexisLibrary User Guide ⧉

5. Login Guides provides step-by-step login instructions

Login Guides provides step-by-step login instructions

6. To log in with your Student Portal Password select University of London Online Library (Portal Login)

7. Enter your **student portal** username and password here.

The Enquiry Service

The Online Library Enquiry Service is staffed by professional librarians (including a law librarian), who are available to help with Online Library related questions including:

- Assistance logging into the Online Library databases.
- Assistance with searching the databases effectively to find legal information resources, e.g. cases, legislation, and journal articles.
- Assistance with constructing effective search strategies, legal research skills, and more…..
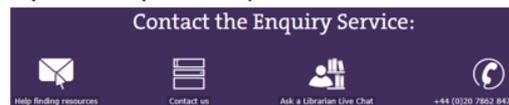
Contact the Enquiry Service

onlinelibrary.london.ac.uk/support/help/online-library-enquiry-service

The Online Library Enquiry Service is available Monday to Friday
9am - 5pm GMT.
We aim to respond to your enquiry within 72 hours.
Contact us by:
- **Email:** onlinelibrary@london.ac.uk
- **Ask a Librarian Live Chat:** onlinelibrary.london.ac.uk/support/help/online-library-enquiry-service/ask-librarian-live-chat
- **Tel:** +44 (0) 20 7862 8478 (Monday to Friday 9am - 5pm GMT).
- **Contact us form:** by selecting **Contact us** at the bottom of the web page.

Contact the Enquiry Service:

Help finding resources | Contact us | Ask a Librarian Live Chat | +44 (0)20 7862 8478

*Please provide as much information about your enquiry as possible, including your **full name** and **student number**.*

Where Next?

- Take the **Online Library Virtual Tour**:
  onlinelibrary.london.ac.uk/support/help/virtual-library-tour

- Visit the **Laws (UG) Study Programme Gateway** and explore the resources:
  onlinelibrary.london.ac.uk/programme/laws-ug

- Are you new to the Online Library? Read the **Online Library in a nutshell guide for law** to get started:
  onlinelibrary.london.ac.uk/sites/default/files/files/nutshell-guide/laws-nutshell.pdf

- View the login guides for assistance with logging into the databases.
  onlinelibrary.london.ac.uk/support/login-guides

- Read the password FAQs:
  onlinelibrary.london.ac.uk/support/faqs/passwords